



## Training: How to Use Salary Surveys

This session will provide participants with an in-depth understanding of salary surveys and their application, including a detailed look at the art of data input and a comprehensive understanding of data output interpretation.

### Practical Application:

In addition to learning about salary survey theory and principles, participants have the chance to apply their new knowledge via a number of practical exercises and case studies designed to mirror real life situations.

### Interactive Format:

The course will provide an interactive learning session, with each participant having access to a PC, including a practical overview of Hewitt's data input tool, Rapid Rem, followed by a review of Hewitt's various survey outputs including Data Centre.

There will also be ample opportunity provided for group discussion for participants to learn more about remuneration practice across different organisations and industry sectors.

### Topics Covered:

The course is modular in nature and covers the following areas:

- The Role of Remuneration in Corporate Strategy
- Salary Survey Theory
- Data Input Methodology
- Data Interpretation & Analysis
- Utilising Hewitt's Online Survey Tools
- Key Supporting Survey Principles

### Who Should Attend:

The course is aimed at HR and Remuneration professionals working at the analyst level. Attendance may also be useful for anyone that requires a comprehensive understanding of survey methodology and data interpretation skills.



## 2010 Training Dates:

### **Brisbane**

Friday, 18 June

### **Melbourne**

Wednesday, 19 May

Friday, 15 October

### **Sydney**

Thursday, 25 March

Thursday, 10 June

### **Perth**

Tuesday, 9 March

## Session Details:

**Time:** 8.30am – 3.30pm

**Cost:** AUD \$750 + GST per person

**Group discount:** A group rate of AUD \$650 + GST per person is available to organisations with three or more employees attending the same session from one organisation

**Includes:** Course materials, refreshments, morning tea, lunch and afternoon tea

*Venues are in central city locations and will be confirmed with participants on completion of registration.*

For further information on this or any other remuneration training program please contact Bethany Jones on (02) 9247 8066 or at: [austraining@hewitt.com](mailto:austraining@hewitt.com)

# Registration Form



## Attendee Details (one form per person):

Full Name \_\_\_\_\_  
Job Title \_\_\_\_\_  
Organisation \_\_\_\_\_  
Postal Address \_\_\_\_\_  
Email \_\_\_\_\_  
Direct Phone \_\_\_\_\_ Fax \_\_\_\_\_

## Session:

Please reserve a place for me at How to Use Salary Surveys:

- Brisbane - Friday, 18 June
- Melbourne - Wednesday, 19 May
- Melbourne - Friday, 15 October
- Sydney - Thursday, 25 March
- Sydney - Thursday, 10 June
- Perth - Tuesday, 9 March

## Topics of Interest:

Please let us know if you have any specific areas of interest and we will try to accommodate your request in the course content:

\_\_\_\_\_

## Method of Payment:

Credit Card (please tick one):       Visa       MasterCard       AMEX

Card Number \_\_\_\_\_ Expiry Date \_\_\_\_/\_\_\_\_  
Cardholder's Name \_\_\_\_\_  
Cardholder's Signature \_\_\_\_\_ Amount \$ \_\_\_\_\_

- A cheque for \$\_\_\_\_\_ is enclosed (payable to 'Hewitt Associates Pty Limited')
- Please forward an invoice to my organisation

Hewitt Associates Pty Limited A.B.N. 50 068 620 771

### NOTE:

- Where an individual purchase is less than AUD\$1,000 (incl. GST) this document becomes your TAX INVOICE for GST purposes upon completion of payment by CREDIT CARD OR CHEQUE. Please keep this document for your records.
- Cancellations must be made at least 7 days prior to the seminar to be eligible for a full refund. Cancellations made after this time will incur the full registration charge.

Please forward your registration form and payment by fax: 02 9247 9252 or email: [austraining@hewitt.com](mailto:austraining@hewitt.com) or post to Hewitt Associates, Level 6, 155 George St, Sydney NSW 2000