



Training: REM101

During this full-day training session, participants will have the chance to learn about a broad cross-section of remuneration issues and processes and progress from a 'big picture' strategic view of remuneration management down to an individual level and day-to-day practicalities.

Practical Application:

In addition to learning about remuneration theory and principles, participants have the chance to apply their new knowledge via a number of practical exercises and case studies designed to mirror real life situations. There is also ample opportunity provided for all participants to contribute to group discussion and learn more about remuneration practice across different organisations and industry sectors.

Topics Covered:

The course is modular in nature and covers the following areas:

- Remuneration Principles & Theory
- Job Analysis
- Job Structures
- Market Salary Surveys
- Determining Individual Rates of Pay
- The Total Employment Cost (TEC) Approach
- Managing the Reward Process – Practical Considerations
- Supporting Key Remuneration Issues

Who Should Attend:

The course is designed to give participants an overview of many areas of remuneration rather than focusing on any one area in great depth. As such, it is suitable for those new to the HR/Rem profession who want an introduction to this complex area, and also for HR generalists or Line Managers responsible for making remuneration decisions.

Ultimately participants will be well-equipped to evaluate existing remuneration policy and practice; converse with others in relation to remuneration; and make informed decisions about remuneration from the policy level through to the individual level, including decisions about salary increases during a remuneration review process.



2010 Training Dates:

Adelaide

Tuesday, 11 May

Hobart

Friday, 11 June

Melbourne

Tuesday, 16 March

Wednesday, 2 June

Friday, 20 August

Tuesday, 7 September

Friday, 12 November

Sydney

Friday, 19 March

Friday, 25 June

Wednesday, 18 August

Thursday, 9 September

Thursday, 25 November

Brisbane

Wednesday, 20 October

Perth

Friday, 29 October

Session Details:

Time: 8.30am – 5.00pm

Cost: AUD\$950 + GST per person

Group discount: A 10% discount is available for group bookings of three or more employees attending the same session from one organisation (AUD\$855 + GST per person)

Includes: Course materials, refreshments, morning tea, lunch and afternoon tea

Venues are in central city locations and will be confirmed with participants on completion of registration.

For further information on this or any other remuneration training program please contact Bethany Jones on (02) 9247 8066 or at: austraining@hewitt.com

Registration Form



Attendee Details (one form per person):

Full Name _____
Job Title _____
Organisation _____
Postal Address _____
Email _____
Direct Phone _____ Fax _____

Session:

Please reserve a place for me at REM101:

- | | |
|---|---|
| <input type="checkbox"/> Adelaide -Tuesday, 11 May | <input type="checkbox"/> Sydney - Friday, 19 March |
| <input type="checkbox"/> Hobart - Friday, 11 June | <input type="checkbox"/> Sydney - Friday, 25 June |
| <input type="checkbox"/> Melbourne - Tuesday, 16 March | <input type="checkbox"/> Sydney - Wednesday, 18 August |
| <input type="checkbox"/> Melbourne - Wednesday, 2 June | <input type="checkbox"/> Sydney - Thursday, 9 September |
| <input type="checkbox"/> Melbourne - Friday, 20 August | <input type="checkbox"/> Sydney - Thursday, 25 November |
| <input type="checkbox"/> Melbourne - Tuesday, 7 September | <input type="checkbox"/> Brisbane - Wednesday, 20 October |
| <input type="checkbox"/> Melbourne - Friday, 12 November | <input type="checkbox"/> Perth - Friday, 29 October |

Topics of Interest:

Please let us know if you have any specific areas of interest and we will try to accommodate your request in the course content:

Method of Payment:

Credit Card (please tick one): Visa MasterCard AMEX

Card Number _____ Expiry Date ____/____/____
Cardholder's Name _____
Cardholder's Signature _____ Amount \$ _____

- A cheque for \$_____ is enclosed (payable to 'Hewitt Associates Pty Limited')
- Please forward an invoice to my organisation

Hewitt Associates Pty Limited A.B.N. 50 068 620 771

NOTE:

- Where an individual purchase is less than AUD\$1,000 (incl. GST) this document becomes your TAX INVOICE for GST purposes upon completion of payment by CREDIT CARD OR CHEQUE. Please keep this document for your records.
- Cancellations must be made at least 7 days prior to the seminar to be eligible for a full refund. Cancellations made after this time will incur the full registration charge.

Please forward your registration form and payment by fax: 02 9247 9252 or email: austraining@hewitt.com or post to Hewitt Associates, Level 6, 155 George St, Sydney NSW 2000